



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 September 2024 - 31 December 2024

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Exempt	Decision to be taken by	Date	Key Decision	Subject	Corporate Priorities	Other Committees to Consider Item / Date	Portfolio and Contact Officer details/Author	Proposed consultation and means
Open	Cabinet Council	29 Aug 2024 10 Sep 2024	Yes	Annual Report on The Treasury Management Service and Actual Prudential Indicators 2023/24 The Annual Treasury report is a requirement of the Council's reporting procedures. It covers the Treasury activity for 2023/24, and the actual Prudential Indicators for 2023/24.		Audit and Governance Committee 25 Sep 2024	Leader of the Council Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk, Omotayo Lawal, Head of Finance omotayo-lawal@tamworth.gov.uk	N/A

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Open	Cabinet	16 Sep 2024	Yes	Marmion House Reception and Committee Meetings This report outlines the proposal for reopening reception at Marmion House. The report also proposes to relocate Committee meetings from the Town Hall to the Council Chamber at Marmion House.	Infrastructure	Corporate Scrutiny Committee 5 Sep 2024	Leader of the Council Nicola Smyth nicola-smyth@tamworth.gov.uk, Zoe Wolicki, Assistant Director People zoe-wolicki@tamworth.gov.uk	CMT, Cabinet

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Open	Cabinet	10 Oct 2024	Yes	<p>Social Housing Regulatory Programme Update</p> <p>The Social Housing (Regulation) Act 2023 means that from April 2024 new consumer standards for council housing will take effect and enhance the Regulator Social Housing (RSH) responsibilities and powers for inspecting and regulating all landlords with 1000 stock. The Councils Social Housing Regulatory programme has been preparing for this and the report will update Cabinet on its current state of preparedness'.</p>	Infrastructure		<p>Portfolio Holder for Housing, Homelessness and Planning</p> <p>Tina Mustafa, Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk</p>	Tenant Consultative Group

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Open	Cabinet	10 Oct 2024	Yes	Update on Strategic Review of Leasehold Service Charges This report provides an update on Leasehold Service Charges following the work done by the Leasehold Working Group and Campbell Tickell.	Living in Tamworth		Portfolio Holder for Housing, Homelessness and Planning Paul Weston, Assistant Director Assets paul-weston@tamworth.gov.uk	Matters have been considered by Corporate Scrutiny Committee and a working group under that committee.
Exempt 1	Cabinet	10 Oct 2024	Yes	House Project with Staffordshire County Council In Partnership with Staffordshire County Council set out the arrangements to support care leavers into council accommodation seeking to sustain independent living longer term	Living in Tamworth		Sarah Finnegan, Head of Homelessness & Housing Solutions Sarah-Finnegan@tamworth.gov.uk, Tina Mustafa, Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Community Equality Impact Assessment will be appended detailing the partner led consultations

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Exempt 3	Cabinet	10 Oct 2024	Yes	Update on Housing Repairs Contract This report provides and update on the repairs housing contract with Equans.	Living in Tamworth		Portfolio Holder for Housing, Homelessness and Planning Paul Weston, Assistant Director Assets paul-weston@tamworth.gov.uk	Internal discussions with Portfolio Holder and Leader.
Exempt 3	Cabinet	10 Oct 2024	Yes	Update on commercial Lease This report provides a further update on a commercial lease in Tamworth.	Town Centre		Portfolio Holder for Infrastructure, Heritage and Local Economy Paul Weston, Assistant Director Assets paul-weston@tamworth.gov.uk	This is an update on previous reports that have been considered by Cabinet.

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Open	Cabinet	31 Oct 2024	Yes	Council Housing Tenants Annual Report To detail the 2023-2024 outcomes to tenants in relation to routine Annual Report shared with members and agree the format under the new consumer standards for 2024/2025			Portfolio Holder for Housing, Homelessness and Planning Lee Birch, Head of Neighbourhood Services lee-birch@tamworth.gov.uk, Tina Mustafa, Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Tenant Consultative Group as well as the September Homelessness Housing Advisor Board on 1/10/24
Exempt 3	Cabinet	31 Oct 2024	Yes	Update on commercial Lease This report provides a further update on a commercial lease in Tamworth.	Town Centre		Portfolio Holder for Infrastructure, Heritage and Local Economy Paul Weston, Assistant Director Assets paul-weston@tamworth.gov.uk	This is an update on previous reports that have been considered by Cabinet.

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Open	Cabinet Council	21 Nov 2024 10 Dec 2024	Yes	Local Council Tax Reduction Scheme 2025/26 The purpose of this report is to recommend that Cabinet and Council approves the Council Tax Reduction scheme with effect from the 1 April 2025			Leader of the Council Michael Buckland, Head of Revenues and Benefits michael-buckland@tamworth.gov.uk	Not applicable
Open	Cabinet Council	21 Nov 2024 10 Dec 2024	Yes	Treasury Management Strategy Statement and Annual Investment Strategy Mid-Year Review Report 2024/25 To present to Members the Mid-year Review of the Treasury Management Strategy Statement and Annual Investment Strategy.		Audit and Governance Committee 19 Mar 2025	Leader of the Council Omotayo Lawal, Head of Finance omotayo-lawal@tamworth.gov.uk	N/A

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Open	Cabinet	21 Nov 2024	Yes	Draft Base Budget Forecasts 2025/26 To 2029/30 To inform Members of the re-priced base budget for 2025/26, base budget forecasts for the period 2025/26 to 2029/30 (the 5 Year Medium Term Planning Period) and the underlying assumptions and to consider the future strategy to address the financial trends.			Leader of the Council Rebecca Smeathers, Executive Director Finance (S151) Rebecca-Smeathers@tamworth.gov.uk	Report to be discussed at Leader's Budget Workshop
Open	Cabinet	21 Nov 2024	Yes	Council Housing - Tenancy Management Policy To approve the Tenancy Management Policy and the consultation arrangements for the future options in relation to tenancy tenure across the Councils Housing Stock	Living in Tamworth		Portfolio Holder for Housing, Homelessness and Planning Lee Birch, Head of Neighbourhood Services lee-birch@tamworth.gov.uk, Tina Mustafa, Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Tenant Consultative Group and Homelessness & Housing Advisory Board

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Open	Cabinet	21 Nov 2024	Yes	Social Housing Regulatory Programme - Council housing To set out the Councils position with regard to meeting the Regulator Social Housing Consumer Standards' and evidencing how it is putting tenants' at the heart of service delivery.	Living in Tamworth		Portfolio Holder for Housing, Homelessness and Planning Tina Mustafa, Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Tenant Consultative Group and Homelessness Housing Advisory Board
Exempt 3	Cabinet	21 Nov 2024	Yes	Update on commercial Lease This report provides a further update on a commercial lease in Tamworth.	Town Centre		Portfolio Holder for Infrastructure, Heritage and Local Economy Paul Weston, Assistant Director Assets paul-weston@tamworth.gov.uk	This is an update on previous reports that have been considered by Cabinet.

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Open	Council	10 Dec 2024	Yes	Tamworth Parliamentary Constituency – Review of polling district, polling places and polling stations Results from the recent consolation on polling districts, polling places and polling stations for the Tamworth Constituency.	Living in Tamworth		Leader of the Council Bernadette Flanagan, Electoral Services Manager bernadette-flanagan@tamworth.gov.uk	Electors, candidates, elected members and organisation with a specialism in accessibility will be asked for feedback as part of the consultation.
Open	Council	10 Dec 2024	No	Gambling Act 2005 – Review of Statement of Principles The Council's current Statement of Principles under the Gambling Act 2005 took effect on 31st January 2023. In accordance with the provisions of the Act, the Council is required to prepare and publish a Statement of Principles every three years. Therefore, a new Statement of Principles must be published by 31st January 2025.	Infrastructure		Portfolio Holder for Environmental Sustainability, Recycling and Waste Sarah Bradley, Senior Licensing Officer sarah-bradley@tamworth.gov.uk	A list of consultees are included within the report

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Open	Cabinet	12 Dec 2024	Yes	Write Offs 1 April 2024 to 30 September 2024 That Members endorse the amount of debt written off for the period 1st April 2024 to 30th September 2024			Leader of the Council Michael Buckland, Head of Revenues and Benefits michael-buckland@tamworth.gov.uk	Not applicable
Open	Cabinet	12 Dec 2024	Yes	Council Tax Base 2025/26 To report the Council Tax Base for the Borough Council for 2025/26			Leader of the Council Michael Buckland, Head of Revenues and Benefits michael-buckland@tamworth.gov.uk	Not applicable
Open	Cabinet	12 Dec 2024	Yes	Temporary Reserves, Retained Funds and Provisions To advise Members of the levels of reserves and to seek approval to re-purpose unspent reserves, following review by CMT and the Executive Director Finance.			Leader of the Council Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk	N/A

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Open	Cabinet	12 Dec 2024	Yes	Council Housing - Mutual Exchange and Incentive to Move Review Outcomes Mutual exchanges are currently promoted by House Exchange and this is subject to procurement - the report will detail the new provision and the updated policy framework for the mutual exchange and incentive to move scheme. Tenants are at the heart of this and have asked for it to incorporate tenant friendly access which will feature as part of the report	Living in Tamworth		Portfolio Holder for Housing, Homelessness and Planning Sarah Finnegan, Head of Homelessness & Housing Solutions Sarah-Finnegan@tamworth.gov.uk, Tina Mustafa, Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Tenant Consultative Group and the Homelessness Housing Advisory Board

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Open	Cabinet	23 Jan 2025	Yes	Business Rates Income Forecast 2025/26 To report to and seek endorsement from Members on the Business Rates income forecast for 2025/26			Leader of the Council Michael Buckland, Head of Revenues and Benefits michael-buckland@tamworth.gov.uk	Not applicable
Open	Cabinet	23 Jan 2025	Yes	Draft Budget and Medium Term Financial Strategy 2025/26 to 2029/30 To approve the draft Medium Term Financial Strategy to consult with the Joint Scrutiny Committee (Budget) and receive feedback on the GF budget and council tax for 2025/26; HRA budget for 2025/26; GF and HRA capital programme; and MTFs.		Joint Scrutiny (Budgets) 28 Jan 2025	Leader of the Council Rebecca Smeathers, Executive Director Finance (S151) Rebecca-Smeathers@tamworth.gov.uk	Joint Scrutiny Committee (Budget) Annual Budget Survey

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Open	Cabinet	20 Feb 2025	Yes	Write Offs 1 April 2024 to 31 December 2024 That Members endorse the amount of debt written off for the period 1st April 2024 to 31st December 2024			Leader of the Council Michael Buckland, Head of Revenues and Benefits michael-buckland@tamworth.gov.uk	Not applicable

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Open	Cabinet Council	20 Feb 2025 25 Feb 2025	Yes	<p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2025/26</p> <p>To approve the recommended package of budget proposals to enable the Council to agree the: General Fund (GF) Revenue Budget and Council Tax for 2024/25; Housing Revenue Account (HRA) Budget for 2024/25; 5 Year General Fund & HRA Capital Programme; 3 Year General Fund MTFS; and 5 Year HRA MTFS.</p> <p>To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed strategy for the forthcoming year and the Local Government Act 2003 with the reporting of the Prudential Indicators and the requirement to prepare an annual Corporate Capital Strategy.</p>			<p>Leader of the Council</p> <p>Rebecca Smeathers, Executive Director Finance (S151) Rebecca-Smeathers@tamworth.gov.uk</p>	<p>Joint Scrutiny (Budget) Annual Budget Survey</p>

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Open	Cabinet	20 Feb 2025	Yes	Revised Local Development Scheme Update to the Local Development Scheme which sets out the timetable for delivery of the new local plan.	Living in Tamworth	Infrastructure, Safety and Growth Scrutiny Committee 29 Jan 2025	Portfolio Holder for Housing, Homelessness and Planning Anna Miller, Assistant Director – Growth & Regeneration Anna-Miller@tamworth.gov.uk, Richard Powell, Planning Policy and Delivery Team Leader richard-powell@tamworth.gov.uk	N/A

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Open	Council	25 Feb 2025	Yes	Tenant Voice - Council Housing Following the launch of the Tenant Inclusivity and Engagement consultation Strategy at the Tenant Conference on 16th September 2024, this report will set out how tenants are at the heart of influencing, scrutinising and supporting service delivery including innovative engagement arrangements reflecting their feedback	Living in Tamworth		Portfolio Holder for Housing, Homelessness and Planning Lee Birch, Head of Neighbourhood Services lee-birch@tamworth.gov.uk, Leanne Lea, Housing Manager leanne-lea@tamworth.gov.uk, Tina Mustafa, Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Tenant Consultative Group and Homelessness Housing Advisory Board
Open	Cabinet		Yes	Community Wellbeing Strategy 2024-2027 To approve the proposed Community Wellbeing Strategy 2024-2027	Living in Tamworth		Portfolio Holder for Cooperative Council, Community Partnerships and ASB Joanne Sands, Assistant Director Partnerships joanne-sands@tamworth.gov.uk	Baseline information and strategy 2023 - UKSPF study Health and Wellbeing Scrutiny CMT